



Jefferson Middle School

6800 S. Blackwelder, Oklahoma City, OK 73159 | P: 405-587-1300

Parent Involvement Policy

Title I regulations require that each school receiving Title I funds develop with, and distribute to, parents of participating children a written parental involvement policy agreed on by the parents that describes the requirements outlined in Title I law.

A. POLICY INVOLVEMENT

Jefferson Middle School will:

1. Annual Meeting

- Convene an annual meeting, at a convenient time, to which all parents of participating children shall be invited and encouraged to attend.
- Inform parents of the school's participation under this part and explain the requirements of this part, as well as the right of parents to be involved.
- *Example: An Annual Title I Meeting will be held on September 12, 2019, at 5:30 p.m. in the Jefferson Middle School Cafeteria. Other Title I meetings will be scheduled throughout the school year.*

2. Flexible Meeting Opportunities

- Offer a flexible number of meetings (morning/evening).
- Provide, when possible, transportation, child care, or home visits, as related to parental involvement.
- *Various meetings will be scheduled throughout the school year and at different times to maximize parent involvement. Notifications will be sent through email, letters, and phone calls.*

3. Parent Participation in Planning

- Involve parents in an organized, ongoing, and timely way in the planning, review, and improvement of Title I programs, including this policy.
- *Parents are welcome to become part of the Title I planning team.*

4. Parent Information

Jefferson Middle School will provide parents with:

- a. Timely information about Title I programs.
- b. A description of the curriculum in use, academic assessments used to measure progress, and proficiency levels expected of students.
- c. Opportunities for meetings to provide input and participate in decisions about their child's education.
- *Copies of the Title I plan are available in the main office, the parent resource room, and on the school website.*

5. Parent Feedback

- If the schoolwide program plan is not satisfactory to parents, the school will submit parent comments to the local educational agency.
- *Parents are encouraged to raise questions or concerns with any member of the Title I planning team.*



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B. SHARED RESPONSIBILITIES FOR HIGH STUDENT ACADEMIC ACHIEVEMENT

Jefferson Middle School will jointly develop with parents a **School-Parent Compact** that outlines how parents, staff, and students will share the responsibility for improved academic achievement.

C. BUILDING CAPACITY FOR INVOLVEMENT

Jefferson Middle School will:

1. Provide Assistance

- Help parents understand state academic content standards, academic assessments, Title I requirements, and how to monitor their child's progress.
- *Parents will receive test data (OCCT/CRT) by mail, on the school website, and in the main office. Questions can be directed to the principal at (405) 587-1300.*

2. Provide Materials and Training

- Offer training, such as literacy support and technology workshops, to help parents work with their children.
- *Parent University Nights will be scheduled throughout the year.*

3. Educate Staff with Parent Input

- Train teachers, principals, and other staff— with the assistance of parents— on effective communication and partnership strategies.

4. Ensure Accessible Communication

- Provide information to parents in formats and languages they can understand.
- *Jefferson Middle communicates through the school website, letters (English/Spanish), and the Blackboard calling system.*

Additional strategies may include:

- Involving parents in staff training development.
- Providing necessary literacy training.
- Training parents to engage other parents.
- Adopting model approaches to improve parent involvement.
- Establishing a district parent advisory council.
- Partnering with community organizations and businesses.
- Offering additional support as requested by parents.

D. ACCESSIBILITY

Jefferson Middle School will, to the extent practicable, provide opportunities for parents with limited English proficiency, disabilities, or migratory backgrounds to fully participate. Reports and information will be offered in understandable formats and multiple languages as appropriate.