

**Professional Development Form**

**2019-2020**

**Funding Source**: Note what funding source(s)-state, local, and federal paid for the professional development activity.

**Date**: List the date or date range that the professional development activity will take place.

**Planned Professional Development Activity Description:** Include the name of the activity (which shall align with the goals outlined in the schoolwide school improvement plan) along with information such as registration fees, lodging, transportation, per diem, training products purchased, trainer fees, stipends, etc.

**Total Number of Staff to be trained:**

Include all staff members that participated in the professional development activity.

**Total Cost:**

Provide a total of the funds used to pay for the professional development activity.

**\*Add more lines as needed**

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| **Funding Source****(i.e. State, 511, 515, General Funds, etc.)** | **Date** | **Planned Professional Development****Activity Description** | **# Staff trained** | **Total Cost** |
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