

Southeast High School Safety Plan for In Person Return to Learning

Communication Plan-

Transportation plans and A/B schedules are being communicated via Blackboard messages being sent on 10/24/20 and 10/28/20, as well as via social media outlets.

Clinic-

We have a full time nurse on campus that will collect, log, isolate, and monitor sick staff and students. The clinic will have a designated isolation area as well as the area for other students with acute needs, such as diabetics, asthmatics, or other urgent needs.

Front Office-

Counters and door handles will be disinfected on the hour.

All visitors will have their temperature checked upon entering the building. Visitors will remain in the front foyer until notified, and will be escorted to their destination.

Student check out- a sign will be placed at the front door directing parents/ guardians to call the front office. An office designee will check the ID and release the student accordingly.

Substitute Procedure-

The principal's secretary will create and maintain substitute folders and review expectations and protocols with substitutes upon job assignment.

Arrival of Students/Scanning

All students will have temperature checked and receive hand sanitizer upon entering the building, and students will proceed through scanning. Social distancing floor signs and markers will be placed at school entries. Front of school and the auditorium entrance will be used as scanning stations and will be divided by grade. 9th and 10th grade will enter at the east entrance between the library and auditorium. 11th and 12th grade will enter at the front main entrance.

Clear and mesh backpacks are encouraged.

Breakfast

Students will receive a grab and go breakfast at each scanning station and take it directly to their first hour class.

Classroom Set Up

All classes will have an up to date assigned seating chart in Infinite Campus.

Classrooms with tables will only utilize one side with students facing the front of the classroom.

All desks will be facing in the same direction.

Tables and desks and surfaces will be wiped down hourly.

Passing Period

All teachers will supervise hallways during passing.

Signage will be posted to direct traffic to the right side of hallways and stairwells.

Student Materials

Books will be returned to the media center outside the library in a marked container and will be reshelved in 48 hours.

Chromebooks will continue to be used by students, limiting the use of textbooks unless absolutely necessary.

The number of students in the media center will be limited and remaining students will wait in the hallway maintaining social distancing.

Lockers

Lockers will not be utilized at this time.

Lunch Procedures

We will have 3 lunch periods. There is a designated entrance and exit. Students will get their lunch and go to their assigned seat in the cafeteria. Students will be assigned the same seat each day and will remain in the cafeteria throughout the lunchtime. Students will be released by the cafeteria monitor in a staggered manner.

Dismissal

Students will be released by designated hallways. Supervision will be provided to eliminate large group gatherings.

Grab and go dinners will be located at designated exits upon student departure.

