



# QUAIL CREEK

## ELEMENTARY

Dear QCE parents and families,

We have had an incredible first week of school! Thank you for being a part of our Crusader Community. We are very thankful for our students and families. Beginning Tuesday 8/20 we will have a few updates to our daily procedures to prioritize student safety.

Tuesday we will no longer have parents in the building without checking in through the front office. We know this is hard for some parents and students, but making sure our school is safe is very important! Staff will be available to help walk students to their classrooms. Monday is the last morning for parents to walk students into school.

7:45-8:05 doors open for breakfast only. Students may only enter through the Thorn Ridge Entrance on the west side and go into the cafeteria at this time.

8:05 Doors and classrooms are open to all. All staff are at duty posts. Teachers are greeting students into their classrooms.

8:20 Instruction begins in all classrooms. Duty ends and students are checked in through the front office with a tardy slip.

Parents are welcome for lunches and volunteer events. Please make sure to fill out the district volunteer application before the first class parties and field trips!

Sincerely,

Emily Burris

Principal

### Oklahoma City Public Schools

P.O. Box 36609, Oklahoma City, OK 73136

Phone: 405-587-1000 | web: [www.okcps.org](http://www.okcps.org)