



**2019-20**

**APPLICATION/AGREEMENT FORM**

OKLAHOMA'S®  
**PROMISE**  
OKLAHOMA HIGHER LEARNING ACCESS PROGRAM

**THE PROMISE**

The student promises to complete the program's high school requirements and meet the college requirements. If all the program requirements are met, the state of Oklahoma promises to help pay:

- Tuition at an Oklahoma public two-year college or four-year university.
- OR a portion of tuition at an accredited Oklahoma private college or university.
- OR a portion of tuition for programs that qualify for federal financial aid at public career technology centers.

The scholarship amount does not cover fees, books, supplies, or room and board.

**WANT MORE INFORMATION OR HAVE QUESTIONS?**

[www.okpromise.org](http://www.okpromise.org)

[okpromise@osrhe.edu](mailto:okpromise@osrhe.edu)

(405) 225-9152 in OKC

(800) 858-1840 (select option 2)

Find us on 

**WHO MAY APPLY**

**Applicants must be:**

- Oklahoma residents.
- 8<sup>th</sup>-, 9<sup>th</sup>- or 10<sup>th</sup>-grade students (homeschooled students must be age 13, 14 or 15).
- Students whose parents' federal adjusted gross income for the most recent federal tax year does not exceed \$55,000 (see Family Income Worksheet).\*

\*Special income provisions may apply to:

- Children adopted from certain court-ordered custody and children in the custody of court-appointed legal guardians.
- Families receiving Social Security benefits based on the disability or death of the student's parents.

Contact the Oklahoma's Promise office for more information.

*Additional documentation may be required.*

**APPLICATIONS MUST BE POSTMARKED BY JUNE 30, 2020**

(homeschool applications must be postmarked before the student's 16<sup>th</sup> birthday)

# 2019-20 APPLICATION/AGREEMENT FORM

## A. HIGH SCHOOL REQUIREMENTS

### THE STUDENT MUST:

- Graduate from high school and complete all high school requirements by the time of graduation.
- Achieve at least a 2.50 cumulative GPA for all coursework attempted in grades 9 through 12.
- Complete the 17-unit college prep core curriculum and achieve at least a 2.50 cumulative GPA for the 17-unit core curriculum. The curriculum must be strictly followed, and students should be aware that some courses that meet high school graduation requirements do not meet Oklahoma's Promise requirements.

### The student must also agree to:

- Attend school regularly and do homework.
- Refrain from substance abuse.
- Refrain from criminal or delinquent acts.
- Have school work and school records reviewed by an appropriate school official.
- Provide information to the Oklahoma State Regents for Higher Education or the State Board of Education, if requested.
- Be contacted by the OKPromise office with information relevant to my application or the program when contact information is provided on the application.
- Apply for other financial aid during the senior year of high school.
- Participate in program activities

### THE PARENT

The student's parent(s), custodial parent(s) or guardian(s) must:

- Sign the agreement and help the student comply with the program requirements.
- Talk with school or other program personnel when asked to do so.
- Provide information to the Oklahoma State Regents for Higher Education or the State Board of Education, if requested.
- Agree to be contacted by the OKPromise office with information relevant to the student's application or the program when contact information is provided on the application.
- Help the student apply for admission to college and file applications for financial aid.

### REQUIRED CORE CURRICULUM\*

**4 ENGLISH** (grammar, composition, literature; courses should include an integrated writing component)

**3 LAB SCIENCE** (biology, chemistry, physics or any lab science certified by the school district; general science with or without a lab may not be used to meet this requirement)

**3 MATHEMATICS** (from Algebra I, Algebra II, geometry, trigonometry, math analysis, pre-calculus, statistics and probability [must have completed geometry and Algebra II], calculus, Advanced Placement [AP] statistics)

**3 HISTORY AND CITIZENSHIP SKILLS** (including 1 unit of American history and 2 additional units from the subjects of history, economics, geography, government, non-Western culture)

**2 FOREIGN OR NON-ENGLISH LANGUAGE** (two years of the same language)  
...OR...

**COMPUTER TECHNOLOGY** (two units in programming, hardware or business computer applications, such as word processing, databases, spreadsheets and graphics, will qualify; keyboarding or typing classes do NOT qualify)

(1 foreign language and 1 computer course will NOT meet this requirement)

**1 ADDITIONAL COURSE** from any of the subjects listed above

**1 FINE ARTS** (music, art, drama)  
...OR...

**SPEECH**

### 17 TOTAL UNITS REQUIRED

\*Homeschool students and students graduating from a high school not accredited by the Oklahoma State Board of Education must also achieve a composite score of 22 or higher on the ACT test reported on an official test report issued by ACT. "Residual" ACT test scores do not qualify.

## B. COLLEGE REQUIREMENTS

**Prior to receiving any program benefit** in college, the federal adjusted gross income (AGI) of the student's parents may not exceed \$100,000. Each year in college, Oklahoma's Promise students will be required to complete a Free Application for Federal Student Aid (FAFSA), which will be used to determine whether the federal adjusted gross income exceeds \$100,000. For any year that the income exceeds \$100,000, the student will not be eligible to receive the program benefit.

### The student also:

- Must be an Oklahoma resident.
- Must be a U.S. citizen or lawfully present in the United States.
- Shall meet regular admission standards for first-time entering students at the college or university to which the student applies.
- Must start taking college courses within three years after graduating high school.\*
- May not use the award for noncredit remedial courses.
- May not receive funds for more than five consecutive years after enrolling in college.\*
- May not use the award for courses taken after completion of the requirements for a bachelor's degree.
- May not receive award payments for more than 129 semester credit hours, unless the student's degree program requires more than 129 hours.
- Must meet the college's Satisfactory Academic Progress (SAP) policy requirements for eligibility to receive federal financial aid.
- Will lose the scholarship permanently if suspended from college for more than one semester for conduct reasons.

\*Limited exemptions exist for students on active military duty.

# 2019-20 APPLICATION/AGREEMENT FORM



Mail this application plus the required documentation to the Oklahoma State Regents for Higher Education using the attached envelope. The application must be postmarked on or before **JUNE 30, 2020** (homeschool applications must be postmarked before the student's 16th birthday).

Following the receipt of a completed application, a confirmation letter and detailed information will be mailed to the student's home from the State Regents' office.

**PLEASE PRINT CLEARLY IN BLUE OR BLACK INK**

**STUDENT'S NAME**                      LAST    FIRST    MIDDLE

**SOCIAL SECURITY NUMBER**    (Not optional: The student's Social Security number or the student's ID number used by the school must be provided. The number will be kept confidential and used only for administrative purposes.)

**DATE OF BIRTH**                      MONTH                      DAY                      YEAR                      **H.S. GRADUATION YEAR**

**GRADE LEVEL FOR 2019-20** (CHECK ONE)                      **HOME PHONE**  
 8TH                       9TH                       10TH                      (     )

**MAILING/STREET ADDRESS**    **PARENT CELL PHONE**  
 (     )

CITY                      STATE                      ZIP                      **STUDENT CELL PHONE**  
 (     )

**NAME OF CURRENT SCHOOL** (IF STUDENT IS HOMESCHOOLED, WRITE "HOMESCHOOL" HERE.)                      **STUDENT EMAIL ADDRESS**

**NAME OF HIGH SCHOOL** (SCHOOL STUDENT INTENDS TO GRADUATE FROM)                      **PARENT EMAIL ADDRESS**

**OPTIONAL INFORMATION**

**GENDER** (CHECK ONE):                      **ETHNICITY** (CHECK ALL THAT APPLY):                       HISPANIC/LATINO                       MULTIRACIAL/OTHER  
 FEMALE                       BLACK/AFRICAN AMERICAN                       ASIAN                       NATIVE HAWAIIAN/PACIFIC ISLANDER  
 MALE                       AMERICAN INDIAN/ALASKA NATIVE                       WHITE

## SIGNATURES

**STUDENT:** I have read and understand the requirements of the program. I promise to fulfill the program requirements and understand that if I do not fulfill the requirements, I will be disqualified from the program. I consent to the use of my contact information by the OKPromise office to contact me with information relevant to my application or the program and/or released to eligible Oklahoma universities, colleges and technology centers so they can send me information.

Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**PARENT(S) OR CUSTODIAL PARENT(S):** I/we have read and understand the requirements of the program. I consent to the use of my contact information by the OKPromise office to contact me with information relevant to the application or the program. I/we certify that our federal adjusted gross income for the most recently completed federal tax year does not exceed \$55,000. Write in the family income as calculated on the Family Income Worksheet. \$ \_\_\_\_\_ (Falsified information will result in the student's disqualification from the program.)

**LEGAL GUARDIAN(S):** I/we have read and understand the requirements of the program. I consent to the use of my contact information by the OKPromise office to contact me with information relevant to the application or the program.  
*(Signatures of both parents or guardians, if available, are recommended, but only one is required.)*

**PARENT/LEGAL GUARDIAN SIGNATURE:** \_\_\_\_\_ (PRINT NAME)                      \_\_\_\_\_ (SIGNATURE)                      Date: \_\_\_\_\_

**PARENT/LEGAL GUARDIAN SIGNATURE:** \_\_\_\_\_ (PRINT NAME)                      \_\_\_\_\_ (SIGNATURE)                      Date: \_\_\_\_\_

**I AM/WE ARE THE:**  Parent(s)                       Grandparent(s)                       Legal Guardian(s) (Court Ordered)                       Other \_\_\_\_\_

# 2019-20 APPLICATION/AGREEMENT FORM

## FAMILY INCOME WORKSHEET

### INSTRUCTIONS

Parents must complete Section I or Section II of the Family Income Worksheet and provide the necessary income documentation. The State Regents cannot enroll a student in Oklahoma's Promise unless the income documents are included with the application. Any falsified or undisclosed financial information will result in the student's disqualification from the program.

Have questions? Email [okpromise@osrhe.edu](mailto:okpromise@osrhe.edu) or call (800) 858-1840.

### WHOSE INCOME SHOULD BE REPORTED?

- If the parents are married to each other (including parents not legally separated), include income for **both** parents, regardless of who claimed the student for tax purposes.
- If the parents are divorced, use the income of the **primary custodial parent** as specified in the divorce decree, regardless of whom the student lives with or who claimed the student for income tax purposes. **If the custodial parent is remarried as of today**, include income for the custodial parent **and** stepparent.

### Current Marital Status of Parent(s) (check one):

- Never Married
  Married/Remarried
  Divorced/Legally Separated
  Widowed

### Complete Section I or Section II:

#### Section I: Parents required to file a federal income tax return must complete this section:

The federal adjusted gross income (AGI) of the student's parent(s) for the most recently completed federal tax year must not exceed \$55,000. Parents must send a copy of pages 1 and 2 of the federal income tax (1040) return. IRS forms submitted to the State Regents are kept confidential and used only to verify Oklahoma's Promise eligibility.

Special income provisions may apply to children adopted from certain court-ordered custody, children in the custody of court-appointed legal guardians and families receiving Social Security benefits based on the disability or death of the student's parents. Documentation of the court authorization is required for adoption and legal guardianship. Verification of social security benefits is also required. Contact the Oklahoma's Promise office for more information.

### FOR PARENTS WHO HAVE FILED FEDERAL INCOME TAX RETURN(S)

(INCLUDE A COPY OF PAGES 1 AND 2 OF THE 1040 TAX RETURN)

- Form 1040, line 7 (adjusted gross income)..... **Section I Amount** \$ \_\_\_\_\_

**OR**

SPECIAL INCOME PROVISIONS (Copy of court authorization is required)

- I/We are the court ordered legal guardian(s), and not the parent(s), of the applying student.  
 I/We are the qualified adoptive parent(s) of the applying student.

**OR**

- I/We are not required to file a federal tax return.  
 (Documentation may be required) — **Go to Section II**

#### Section II: Parents not required to file a federal income tax return must complete this section.

### FOR PARENTS NOT REQUIRED TO FILE FEDERAL INCOME TAX RETURN(S)

DOCUMENTATION IS REQUIRED FOR ANY INCOME REPORTED BELOW.

**ANNUAL AMOUNTS**  
(if amount is zero, write in \$0)

Untaxed wages (for those not required by the IRS to file taxes)	
Child support payments received for all children (divorce decree or DHS statement required)	
Social Security benefits received for parent(s) and/or children	
Any other untaxed earnings or income	

Does your family receive noncash public assistance (SNAP/food stamps, housing, WIC, etc.)?

- Yes
  No

**Section II Amount (amounts listed only in Section II)**..... \$ \_\_\_\_\_

# DON'T FORGET!

- Fully complete both sides of the application.
- SIGN the application.
- Include your required documentation.



**Mail the application AND the required documentation to the Oklahoma State Regents for Higher Education at:**

**Oklahoma's Promise**  
Oklahoma State Regents for Higher Education  
P.O. Box 108850  
Oklahoma City, OK 73101-8850

**The application must be postmarked on or before**

**JUNE 30, 2020**

**(Homeschool applications must be postmarked before the student's 16<sup>th</sup> birthday.)**

Following the receipt of a completed application, a confirmation letter and detailed information will be mailed to the student's home from the State Regents' office.

Contact the Oklahoma's Promise office if your address, phone number(s) or email address change so we can update our records.

The Oklahoma State Regents for Higher Education, in compliance with Titles VI and VII of the Civil Rights Act of 1964, Executive Order 11246 as amended, Title IX of the Education Amendments of 1972, Americans with Disabilities Act of 1990 and other federal laws and regulations, do not discriminate on the basis of race, color, national origin, sex, age, religion, handicap or status as a veteran in any of its policies, practices or procedures. This includes, but is not limited to, admissions, employment, financial aid and educational services. This publication is issued by the Oklahoma State Regents for Higher Education, as authorized by 70 O.S. 2001, Section 3206. Copies have not been printed but are available through the agency website at [www.okhighered.org](http://www.okhighered.org). Two printout copies have been deposited with the Publications Clearinghouse of the Oklahoma Department of Libraries.