

Specific considerations for medications given in school:

1. Must be given only with parent/guardian written permission.
2. May be given on the written authorization of a physician or other health care provider (with prescriptive authority).
 - a. The written authorization must include:
 - 1) Name of the student.
 - 2) Name of the medication.
 - 3) Dosage.
 - 4) Route of administration.
 - 5) Frequency and time interval of administrative.
 - 6) Conditions under which PRN medications should be administered.
 - 7) Reason for medication.
 - 8) Date written.
 - 9) Prescriber's name, title, signature, and telephone number.
 - 10) Self-administration/carry orders *if indicated and appropriate*.
 - 11) Parent/guardian signature.
 - b. The pharmacy label does not constitute a written order and should not take the place of a written authorization.
3. Long-term authorization for medications from legal prescribers must be renewed annually. (OKCPS requires new forms each school year.)

If you have any questions, please contact school nurse directly at 587-5478 or by email at lcgrooms@okcps.org. The school fax # is 587-5405—Attn: School Nurse. Please confirm that information has been received. The main office number is 587-5400.

Thank you.

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