



**Oklahoma City Public Schools
Student Services**

Phone: (405) 587-0438 FAX: (405) 587-0436
 Mail: PO Box 36609 | OKC, OK 73136
 Location: 1701 Exchange Ave | OKC, OK 73108

ESTABLISH RESIDENCY BY AFFIDAVIT
[\(70 O.S. § 1-113\)](#)
[Section 14. Residence of Child](#)
[Attendance in Transportation Area](#)

Child's Legal Name <small>(As written on Birth Certificate)</small>		Date of Affidavit		
✓	New guardian holds legal residence in Oklahoma City Public School boundaries.			
✓	Residency Proof 1			
✓	Residency Proof 2			
✓	New guardian has assumed permanent care and custody of the child listed above.			
✓	New guardian contributes the major degree of support to the child listed above.			
✓	All parties declare this affidavit is made in good faith and not solely for the purpose of obtaining school privileges.			
Reason for assuming custody:				
Relationship to child:		<input type="checkbox"/> Grandmother	<input type="checkbox"/> Aunt	
		<input type="checkbox"/> Grandfather	<input type="checkbox"/> Uncle	
		<input type="checkbox"/> Sibling	<input type="checkbox"/> Other:	
Student Street Address				
City		State	OK	
		Zip		
Home/Work Phone		Cell Phone		
VERIFICATION OF IDENTIFICATION – All signatures below verify facts affirmed in this affidavit are true.				
New Guardian's Name <small>*(as written on driver's license, birth certificate, court document, social security card, or other approved ID)</small>	Printed Name		Signature of New Guardian	
	*Documentation of Identification Provided		*ID Number Listed on Documentation	
Mother's Name <small>(as written on birth certificate, driver's license, court document, social security card, or other approved ID)</small>	Printed Name		Signature of Mother (list reason if unavailable)	
	*Documentation of Identification Provided		Mother's last known address or contact information	
Father's Name <small>(as written on birth certificate, driver's license, court document, social security card, or other approved ID)</small>	Printed Name		Signature of Father (list reason if unavailable)	
	*Documentation of Identification Provided		Father's last known address or contact information	
OKCPS Resident School	Printed Name of Staff Verifying Affidavit		Signature of Staff Verifying Affidavit	
<p>This affidavit is valid for the current school year only and is not a transfer of legal guardianship. If the custody arrangement continues, an affidavit is submitted annually to the school. If the custody arrangement ceases to exist, the affidavit becomes null and void.</p>				

Per State Law: Any person who willfully makes a statement in an affidavit which the person knows to be false shall, upon conviction, be guilty of a misdemeanor punishable by imprisonment in the county jail for not more than one (1) year or a fine of not more than Five Hundred Dollars (\$500.00) or both such fine and imprisonment. Using a false address for school placement may result in the parent being charged tuition based on a prorated cost of \$5,500 per year per student. *Home visits* may be made by OKCPS Administrators or designee.