

Oklahoma City Public Schools
*Vending Commissions - Board Approved Receipting
Process*

(As needed) When Coca-Cola or Imperial commission checks are received for vending machines they should be receipted to the following cost centers.

Example:

Coca Cola Commission Check

Elementary Schools:	80%	General	XXX60801
	20%	Fine Arts	XXX60920
Secondary Schools:	45%	General	XXX60801
	35%	Athletics	XXX60821
	20%	Fine Arts	XXX60920

Forms associated with this process are available in the forms section of this process on the School Finance Resource Page (SFRP)

Forward questions to activityfunds@okcps.org