Viewing Manpower (Zqhr_Manpower)

Click the green clock button to run the report

Enter Key Date
Default is today’s date or you can date in the future or past

Your site # will go in the OPU box
105 = Adams
This report will list all employees coded to the specific site. It is useful to run the report before approving time entry to confirm any employees that may have separated from the District. It is also useful from a Staffing perspective to ensure employees are listed in the correct position, correct title and correct FTE.

Please contact the Budget department if you have any questions.