

STUDENT DISCIPLINARY ACTION FORM

Oklahoma City Public Schools

_____	_____	_____	_____
Date	Time	Course	Location
_____	_____	_____	_____
Teacher's Name	Time Block	School Name	School Code

STUDENT NAME _____		STUDENT ID # _____				
GRADE _____	PHONE (HOME) _____	(WORK) _____				
SEX _____	RACE:	<input type="radio"/> ASIAN	<input type="radio"/> AM. INDIAN	<input type="radio"/> WHITE	<input type="radio"/> BLACK	<input type="radio"/> HISPANIC

Description of offense _____

DISCIPLINARY INTERVENTION PLAN

Consequences/Intervention by the teacher before writing this referral to the administration

- | | |
|---|---|
| <input type="radio"/> Before School Detention | <input type="radio"/> After School Detention |
| <input type="radio"/> Saturday School | <input type="radio"/> S.A.L.E. |
| <input type="radio"/> Shadow Discipline | <input type="radio"/> Conference with Student |
| <input type="radio"/> Conference with Parent | <input type="radio"/> Letter sent to Parents |
| <input type="radio"/> Lunch Detention/Duty | <input type="radio"/> Learning Center |
| <input type="radio"/> Parent Contacted by Phone | |

Student is REFERRED TO: Assistant Principal Counselor

ADMINISTRATOR'S REPORT

Summary of student's statement: _____

Administrator's conclusion based on evidence:

STUDENT IS IN VIOLATION OF BOARD POLICY J15
OFFENSE CODE _____

See Back Page

- | | | |
|--|---|---|
| <input type="radio"/> Time Out | <input type="radio"/> Referred to Counselor | <input type="radio"/> Shadow Discipline |
| <input type="radio"/> Conference with Parent | <input type="radio"/> Referred to Police | <input type="radio"/> Saturday School (Site) _____ |
| <input type="radio"/> Community Service | <input type="radio"/> S.A.L.E. | <input type="radio"/> Alternative to Out-of-School Suspension |
| <input type="radio"/> Mandatory Restitution | <input type="radio"/> In-School Suspension | <input type="radio"/> Other _____ |

<input type="checkbox"/>	<u>DATE STUDENT WILL SERVE ASSIGNED CONSEQUENCE</u>
NOTE: Students reporting to Saturday School, S.A.L.E., or In-School must arrive with books paper, and pencil. Failure to attend or complete all requirements set forth within the guidelines of the selected alternative will result in In-School Suspension or Out-of-School Suspension.	

<input type="checkbox"/>	STUDENT HAS BEEN PLACED ON SHORT-TERM SUSPENSION FOR A PERIOD OF _____ DAYS, (NOT TO EXCEED 5 DAYS), UNTIL THE _____ DAY OF _____, 20_____, AT WHICH THE STUDENT IS NOT ALLOWED TO BE IN OR ON SCHOOLS, PROPERTY, NOR MAY THE STUDENT PARTICIPATE IN EXTRA-CURRICULAR ACTIVITIES.
--------------------------	---

Teacher's Signature: _____ Student's Signature: _____

Administrator's Signature: _____

WHITE-School

CANARY-Administrator

PINK-Teacher

GOLDENROD-Parent/Guardian

* VIOLATION CODES *

- A. Burglary (breaking and entering)/Larceny (theft)
- B. Robbery (forcible stealing)
- C. Fighting
- D. Assault or intentional injury of fellow student
- E. Vandalism (destruction of property)
- F. Sexual misconduct
- G. Possession of pager
- H. Profanity
- I. Defiance of administrator, teacher, person in authority
- J. Threatening, striking or abusing an employee in authority
- K. Distribution, sale, use, and/or possession of alcoholic beverage or illegal drugs
- M. Forgery, extortion and/or blackmail
- N. Unauthorized demonstration participation
- O. Arson
- P1. Possession of a dangerous weapon - firearm
- P2. Possession of a dangerous weapon - knife or item used in that fashion
- P3. Possession of a dangerous weapon - other (MUST specify instrument)
- Q. Display of gang or cult dress or symbols
- R. Dress not in accordance with Board policy
- S. Trespassing
- T. Smoking
- U. Other (MUST describe in detail)